



Your Travel Consultant:
Your invoice number:

**Booking Form: Local Travel**

Each travelling passenger must complete and sign this form. Please ensure that the booking conditions overleaf are read. By paying us your deposit, we understand that you have read and accepted our Terms and Conditions.

**Passenger Information:**

Title:	Surname:	Given Name:	Diver: Y/N	Date of Birth:	Own Gear: Y/N	Require Gear: Y/N

Address:			City:		
Postcode:	Phone (H):	Phone (W):	Phone (M):		
Email Address:					

<b>Holiday information</b>	Destination:	Departure Date:	Dep point:
Accommodation:	Single room: <input type="checkbox"/>	Twin (2 beds) room: <input type="checkbox"/>	Double (1 bed) room: <input type="checkbox"/>
	Triple Room: <input type="checkbox"/>	Quad Share: <input type="checkbox"/>	Dorm Room: <input type="checkbox"/>

Special meal requirements (if applicable): \_\_\_\_\_

Insurance: if required:	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Cost: \$
RAD Travel strongly recommends that travel insurance be taken out and paid for at time of booking.			

Deposit/ Payment details:	Credit Card: <input type="checkbox"/>	Cheque: <input type="checkbox"/>	Direct Deposit: <input type="checkbox"/>
	Cash: <input type="checkbox"/>		Date Paid: ___/___/___

Credit Card: **Note:** Credit card payments attract surcharge. Visa and Mastercard 1%, Diners and Amex 3%.

Visa:       Mastercard:       Diners:       AMEX:

Card number: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_      Expiry Date: \_\_\_/\_\_\_      Amount: \$ \_\_\_\_\_

ID/CCV #: \_\_\_\_\_      Cardholder Name: \_\_\_\_\_      Signature: \_\_\_\_\_

ID/CCV number is found on the back of your credit card in the signature panel. We only require the last 3 digits of this number.

Cheque: **Note:** Please make cheques payable to Remote Area Dive.

Cheque Number: \_\_\_\_\_      Ammount: \$ \_\_\_\_\_

Direct Deposit: **Note:** Please ensure invoice number and surname is used as a reference when paying.

Amount: \$ \_\_\_\_\_

**Conditions of booking:**

- I/We understand and accept the booking conditions on the back of this form which are the basis of this contract and agree to be bound therby.
- The booking can not be secured until a deposit has been received. Please note that a receipt will not be issues unless otherwise requested.
- I./We are aware that valid passports, visa's and heath documents are required and that the obtaining of these documents is my/our responsibility.
- it is the traveller's responsibility to maintain contact with their travel agent to check whether any variations to the itinerary, price or others aspects have occurred. The travel agent is the agent for the traveller.
- If signed by the travel agent he or she warrants that authority to sign has previously been given.

1. Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

2. Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_



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## Booking Conditions - Please read the following before proceeding with your booking

### Deposit and Balance

A non-refundable deposit of \$\_\_\_\_\_ per person is required to secure your booking. Final Payment is due 45 days prior to departure. Failure to comply may result in tour cancellation and forfeit of deposit. Variations to above may exist; it is clients' responsibility to be aware of conditions applicable to the specific tour.

### Credit Cards

For any deposit or final balances payable if you elect to pay for your holiday with a credit card, an additional 1% for Visa and Master Card and 3% for Diners and American Express cards will be added to the invoice value of the booking.

### Cancellation

- (a) Bookings cancelled at any time after confirmations are subject to the forfeit of deposit, including any additional deposits required by suppliers.
- (b) In addition to this fee are any charges made by the hotel, tour operator, or other principal. This can amount up to 100% of total land arrangement costs, particularly when cancelling tours and other arrangements within 45 days of departure. You should check what additional cancellations fees apply (if any) before paying the deposit.
- (c) Airfares – A cancellation charge, up to 100% may be charged depending on the conditions of the airfare.

Please take out travel insurance, as this may prevent you having to pay these fees, if cancellation is due to circumstances beyond your control. Any refunds due will be available to you after we receive the monies from the airline/ operator involved.

### Service Fee

Remote Area Dive reserves the right to charge a fee for services rendered, irrespective of reason for cancellation.

### Unused Services

Due to weather, transport delays, strikes and other causes beyond the control of Remote Area Dive, our representatives and respective airlines, there is a possibility of contracted services not being extended. Remote Area Dive will make every endeavor to secure refunds for the same, but will not be held responsible for refunds not forthcoming.

### Group Departures

Are based on a minimum number of participants travelling together. Price may increase if numbers are not reached. Increases may also occur due to currency and other fluctuations without notice.

### Prices

Quotes are inclusive of service fees. It is not possible for cost of Domestic fares, Hotels, Transfer, Tours to be broken up.

### Late bookings

(35 days or less before departure) Bookings may be accepted up to the day before departure but will be subject to availability of accommodation, flights and higher costs if applicable. Late bookings will incur an administration charge of \$50 per file on top of the original holiday package cost to cover courier and bank TT fees.

### Changes in prices and itineraries

In this time of escalating prices and economic instability it is impossible to foreshadow accurately fluctuations in exchange rates or increases in the cost of fuel, accommodation and services in general. Remote Area Dive reserves the right to adjust our prices as may be necessary at any time, up to and including the day of departure of the tour. Although no changes to itineraries, hotels or dive locations are anticipated, Remote Area Dive reserves the right to make such changes if necessary without notice.

### Amendments to individual itineraries

Will be made on notification from the client within the rules and conditions of the carriers and land operators. A fee of \$50.00 per amendment will be charged to cover administration costs, in addition to any charge levied by hotels, ground operators or airlines. An amendment constitutes a change to an existing booking and not transfer to another tour, wherein cancellations fees may apply.

### Accommodation

Due to overbooking and other situations that may occur through no fault of Remote Area Dive, similar standard of accommodation will be provided if unable to do so a refund of the difference will be made.

### Travel insurance

A wide range of insurance policies are available to guard against accident or loss. Remote Area Dive however, acts only as the sales agent and all claims and legalities must be dealt with the insurance company.

### Underwater activities

Remote Area Dive, its servants, agents and employees do not assume responsibility or liability for the safety of any participating individual in any activity offered by way of tour itinerary including but not limited to scuba diving and snorkeling. Clients on all diving tours must be aware that on-site dive operator has sole responsibility for diving activities and has the right to refuse to any individual without recompense for reason of health including instability or suspect or real

intoxication or the result thereof, or for any suspect or real inability or incompetence.

### Divers and Snorkelers

Should take all equipment consistent with their activity with the exception of air tanks and weights. Gear for hire other than air and weights are not available at all destinations. Scuba divers should be qualified to recognized \_\_\_\_\_ standard and be medically fit to participate in scuba activities. Proof of such may be requested on-site from dive operators. Qualifications should be carried. If in doubt as to qualifications or ability, discuss with staff at Remote Area Dive.

### Airline Travel

Itineraries have been programmed as per current schedules. If flight schedule changes occur it may be necessary to alter the itineraries. Climatic conditions such as rain and snow may also necessitate sudden changes. The services of the stipulated airline must be used on the International route. Increases in the airfares may apply if other carriers are used.

### Not included in holiday prices

Costs of passports and visas, meals other than those specified in the itinerary; excess baggage charges; personal items such as phone calls, drinks laundry, etc; airport taxes; costs in Australia. Australian departure taxes.

### Responsibilities

We always do our best to make sure your holiday arrangements are satisfactory and we accept liability for but only to the extent of, any loss or damage sustained by you as the result of negligence of that our employees or agents. However, we cannot accept liability of whatever nature or the acts, or omissions or default, whether negligent or otherwise of those airlines, coach or boat operators, shipping companies, hoteliers or other persons providing services in connection with your holiday pursuant to a contract between themselves and yourself (which may be evident in writing by the issue of a ticket, voucher, coupon or the like) and over whom we do not have no direct and exclusive control. We do not accept liability in contract or in tort (actionably wrong) for any injury, damage, loss, delay, additional expenses or inconvenienced cause directly or indirectly by force majeure or other events which are beyond our control, or which are not preventable by reasonable diligence on our part including, fire, floods, unusually severe weather, acts of god, acts of government or any other authorities, accidents to or failure of machinery or equipment or industrial action.